

4 November 1963

MEMORANDUM FOR: Members of OTR Education Committee

SUBJECT

: Scheduled Meeting

- 1. A meeting of the OTR Education Committee will be held on 11 December 1963, at 1030 hours in Room 505, Broyhill Building. If you cannot attend this meeting, it is requested that you contact the undersigned (extension 2302).
- 2. The purpose of this meeting will be to consider a suggested policy change for recommendation to DTR of OTR Regulation No. 25-4, dated 11 May 1962, TRAINING REPORTS. it is suggested that each member acquaint himself with the provisions of this regulation prior to this meeting.

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Chairman

Distribution:

9 - Each Member

1 - DDTR/DTR

1 - C/IS/TR

Group 1 Excluded automatic

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